# EDUCATION

## **University of Tennessee Knoxville, TN** Graduating May 2022

**Master of Science in Information Sciences** GPA: 3.97

## **University of Tennessee Knoxville, TN** May 2020

**Bachelor of Art in Art History** GPA: 3.7/4.0

*Minor in Information Studies*

## **Middle Tennessee State University Murfreesboro, TN** June-July 2016

*Tennessee Governor’s School for Visual Arts*

# RELATED EXPERIENCE­­­­­­­­­­­

## University of Tennessee Betsey B. Creekmore Special Collections and University Archives

## Knoxville, TN August 2020–May 2022

**Graduate Research Assistant & Graduate Student Library Assistant**

* Provides reference services to internal and external patrons for physical and online Special Collections resources, as well as general library and community information sources.
* Performs in-depth archival research to fulfill reference requests when needed for both Special Collections and University Archives.
* Processes archival collections and creates finding aids in ArchivesSpace.
* Trains both new full-time staff and Student Library Assistants on managing and working the Special Collections reference desk and providing reference assistance to patrons.
* Updates documents for desk staff training and ready reference needs.
* Creates Research Guides for reference and instruction, and updates website language as directed.
* Maintains a cohesive appearance across Special Collections and Archives Lib Guides, including updating Lib Guides to adhere to professional and accessibility standards.
* Assists with the selection of Special Collections and University Archives materials for instruction, promotion, and exhibits, including compiling, organizing, and digitizing social media resources for Special Collections social media posts.

## University of Tennessee Betsey B. Creekmore Special Collections and University Archives

## Knoxville, TN May 2019 – Aug. 2020

**Student Library Assistant**

* Worked on the front desk, answering reference questions, guiding researchers/patrons, and shelving items.
* Assisted with exhibits when needed.
* Processed newly catalogued sources through Alma.
* Researched and selected primary sources for classroom visits.
* Handled new tasks weekly.

# PROJECTS

# Digital Teaching Collection Lib Guide Completed Fall 2020

**Lib Guide introducing digital archival research for undergrad English students**

* Located suitable digital material and digital collections for students to use as an introduction into archival research.
* Formatted and organized digital material to be easily found and accessed by students.

Access at: <https://libguides.utk.edu/digitalteachingcollections>, and for more information see: <https://volumes.lib.utk.edu/features/eng102-digital-teaching/>

# Red Summer of 1919 Exhibit Completed August 2019

**Classroom Exhibit in Betsy B. Creekmore Special Collections**

* Conducted archival research on the Knoxville Race Riot and Maurice Mays.
* Selected primary source documents for exhibit from Special Collections digital databases, manuscript collections, and rare books.
* Wrote exhibition text and created introductory display for exhibit.
* Arranged selected primary source documents in exhibit case

Boundless 2022 Exhibit: Black Atticus x 19th Century American Portraiture Completed August 2019

**Classroom Exhibit in Betsy B. Creekmore Special Collections**

OTHER EXPERIENCE

### Goodness To Go Knoxville, TN August 2016 – December 2018

### **Closing Crew, Baker, and Caterer**

* Managed a closing team of 4 which included directing employees to complete needed closing tasks, and personally accountable for closing cash register and safely depositing $200+ dollars daily.
* Fulfilled custom bakery orders and replenished bakery stock within daily deadlines.
* Delivered and set up catering orders for up to 50 individuals.
* Learned to work in a fast-paced environment.

## Planned Parenthood Knoxville, TN August 2016 – May 2017

**Peer Educator**

* Completed training on discussing sensitive and emotionally taxing topics with people, navigating confrontational altercations, and suicide prevention.
* Received courses in HIV and STI prevention, comprehensive sexual education, diversity and inclusion, and how to help victims of domestic violence and sexual abuse.
* Educated peers and teenagers on comprehensive sexual health and education.
* Lobbied for legislation with Planned Parenthood in the Tennessee House and Senate, as well as on behalf of local politicians running for office.